

GWINNETT COUNTY  
BOARD OF ASSESSORS  
May 2, 2018

The regular meeting of the Gwinnett County Board of Assessors took place Wednesday, May 2, 2018 at 9:00am. Those in attendance were Norman Nash, Chairman; Robert Chaapel, Vice-Chairman; Johnny Blan, Assessor; Norman B. Ellis, Assessor; Sue Seibenhener, Assessor; Stuart Morelli, County Attorney; Stewart Oliver, Executive Secretary and Ginger Roderick, Recording Secretary.

Chairman Nash called the meeting to order and asked for approval of the agenda. Vice-Chairman Chaapel made motion to approve the agenda. Mr. Ellis seconded, and so carried unanimously.

The Board reviewed the minutes of April 18, 2018 regular meeting. Chairman Nash asked if there were any corrections or additions to be made. Vice-Chairman Chaapel made motion to approve the minutes. Mr. Ellis seconded, and so carried unanimously.

Under Old Business was Legal Opinions. There was a discussion regarding CUVA release procedures and a discussion regarding identifying multi-family units in a multi-use parcels.

Next under Old Business was Legislative Update. Mr. Oliver informed the Board that none of the 2017-2018 legislative session that would affect the Assessor's Office had been signed as of yet.

Next under Old Business was Value Update. Mr. Oliver informed the Board that the one 2016 appeal is still open but progressing. For 2017 appeals, there is one Hearing Officer appeal that will be resolved by the remaining 2016 appeal. There are also 5 residential cases left and a few commercial. 2018 – it is day 25 of 45 for appeals on real property and there are 2610 appeals filed. This is 775 less appeals than were filed at this time in 2017.

Next under New Business was Review of CUVA Exemptions, Applications, Exhibit A. Ms. Seibenhener made motion to approve Exhibit A. Vice-Chairman Chaapel seconded, and so carried unanimously.

Next under New Business was Review of CUVA Exemptions, Releases, Exhibit B. Vice-Chairman Chaapel made motion to approve Exhibit B. Mr. Ellis seconded, and so carried unanimously.

Next under New Business was Review of Motor Vehicle TAVT, changes, Exhibit C. Mr. Ellis made motion to approve Exhibit C. Vice-Chairman Chaapel seconded, and so carried unanimously.

Next under New Business was Review of Tax Digest Adjustments, Exhibit D. Vice-Chairman Chaapel made motion to approve Exhibit D. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of 2018 Real Property Notices of Current Assessments, Exhibit E. Mr. Ellis made motion to approve Exhibit E. Ms. Seibenhener seconded, and so carried unanimously.

Next under New Business was Review of Personal, Residential and Commercial Property Changes, Exhibit F. Vice-Chairman Chaapel made motion to approve Exhibit F. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Real Property Parcels Forwarded to the Board of Equalization, Exhibit G. Vice-Chairman Chaapel made motion to approve Exhibit G. Ms. Seibenhener seconded, and so carried unanimously.

Next under New Business was Review of Homestead Exemptions, Audit findings, Exhibit H. Ms. Seibenhener made motion to approve Exhibit H. Vice-Chairman Chaapel seconded, and so carried unanimously.

Next under New Business was Review of Tax Appeal Log, Exhibit I. There is no action needed for Exhibit I.

Under Other Business, Chairman Nash asks if there was any Administrative Update. Mr. Oliver informed the Board that at the May 1<sup>st</sup> Board of Commissioners meeting a new Assessor was appointed to take Vice-Chairman Chapels' appointment as his will expire on 5/4/18. Vice-Chairman Chaapel will be greatly missed; he has served the Board for 23 years and we wish him well moving forward. Mr. Burt Manning was appointed as the new Assessor.

Chairman Nash asked if there was any other business to be discussed. There being none Vice-Chairman Chaapel made motion to adjourn. Mr. Ellis seconded, and so carried unanimously.